

# RURAL MUNICIPALITY OF WEST RIVER REZONING REQUEST FORM

Within the former Municipality of New Haven – Riverdale

## I. Property Information:

Property tax no: \_\_\_\_\_ Existing use of property: \_\_\_\_\_

Location of property (Civic Address) : \_\_\_\_\_

Zone	Symbol
Agricultural	A1
Commercial	C1
Industrial	M1
Recreational and Open Space	O1
Public Service & Institutional	PSI
Hazard	H1

## II. Applicant information:

Applicant's name: \_\_\_\_\_ Property owner's name: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Postal code: \_\_\_\_\_

Phone no: (Home): \_\_\_\_\_ (Work) : \_\_\_\_\_ (Cell): \_\_\_\_\_

Email: \_\_\_\_\_

## III. Existing Use/Proposed Use:

If existing, what is the present use of the property? Describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What is the proposed use of the property? Describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**I HEREBY AFFIRM AND DECLARE TO THE MUNICIPALITY THAT:**

- (1) I am the owner or authorized agent of the owner of the property named in this application.
- (2) The statements contained in this application are true, complete, and made with full knowledge of the circumstances connected with this application.
- (3) I know of no reason why the approval should not be granted, and I make this declaration conscientiously believing it to be true.
- (4) I waive all rights, claims, actions, and/or causes of action against the Municipality, including members of council, officers, employees, agents and/or volunteers, for any damages or losses which may be caused through the operation of any provision(s) in any of the bylaws or for the refusal of a permit and/or approval or for any other cause, irregularity, and/or nonconformity with the bylaws or regulations adopted by the Municipality.
- (5) I acknowledge that the payment of monies for this application does not constitute approval of this application by the Municipality.
- (6) By submitting this application to the Municipality, I consent to the collection, use, and disclosure of the personal information in this application by the Municipality for the purposes of processing this application, making a decision, and publishing public notice of the decision in relation to this application. I understand that the personal information contained in this application is being collected, used, and disclosed by the Municipality in accordance with Bylaw #2021-05 – Access to Information and Protection of Personal Information – and the Municipal Government Act, including the Access to Information and Protection of Personal Information Regulations. I also understand that, if I have any questions about the collection, use, disclosure, or correction of the personal information, I can contact the Chief Administrative Officer of the Municipality at 902-675-7000 or admin@westriverpe.ca.
- (7) I agree to comply with all federal and provincial laws, regulations, and orders pertaining to the approval being sought herein.

**Owner signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Owner name (print):** \_\_\_\_\_

**Authorized agent signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Authorized agent signature (print):** \_\_\_\_\_

## Rezoning Application Process

1. The application will be reviewed by the Development Officer and Planning Board. The Development Officer and Planning Board shall provide a recommendation to Council.
2. Council retains the right to deny an amendment request, without holding a public meeting, if such request is deemed to be inconsistent with appropriate Land Use Planning Standards or the Official Plan.
3. Failure to complete any of the above-noted documentation could result in a delay in the issuance of your rezoning approval. Please make sure that all relevant information requested on the forms is provided.
4. It is the responsibility of the applicant to ensure that they are familiar with all relevant sections of the Rural Municipality of West River Zoning & Subdivision Control (Development) Bylaw pertaining to rezoning of land within the Rural Municipality.

### A. Complete the Application:

Complete this application form and submit with a non-refundable application fee of \$500 (made out to the Rural Municipality of West River). The applicant shall be responsible for all associated costs which may include public meeting costs such as advertising, printing and consulting/legal fees. Council shall have the final decision in determining the total fee of the applicable costs. Please budget a minimum of \$1,500.

### B. Pay the Application Fee:

- Via e-transfer to [admin@westriverpe.ca](mailto:admin@westriverpe.ca) with "Permit Fee" in the message box, or
- By cheque payable to "Rural Municipality of West River," the applicant's name or the lot address must also be mentioned on the cheque:
  - Mail it to 1552-B Rte. 19, New Dominion, PE COA 1H6, or
  - Deliver it to the Rural Municipality of West River located at 1552 Rte. 19, New Dominion, PE COA 1H6.

## Submit Your Application

- Online submission on the website: <https://www.westriverpe.ca/submit-application>
- Via email to [admin@westriverpe.ca](mailto:admin@westriverpe.ca) with "Rezoning Request" in the subject line, or
- Mail it to 1552-B Rte. 19, New Dominion, PE COA 1H6, or
- Deliver it to the Rural Municipality of West River located at 1552 Rte. 19, New Dominion, PE COA 1H6.

**NOTE** - Your application will be considered incomplete and will be returned if any of the requirements outlined in section A are missing, unclear or illegible, or if fees in section B have not been fully paid.

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### Municipality Use Only:

Date application received: \_\_\_\_\_ Application no. \_\_\_\_\_

Application complete? Yes \_\_\_ No \_\_\_

Appropriate development permit fee attached? Yes \_\_\_ No \_\_\_