

Rural Municipality of West River  
Regular Meeting of Council  
Thursday, October 8, 2020  
Afton Hall

Mayor: Helen Smith-MacPhail

Present: Deputy Mayor Bob Clow	Councillor Sabrina Loughran
Councillor Shaun MacArthur	Councillor John Yeo
Councillor Stephen Gould	Councillor Chad Stretch
Councillor Lori Ashley	Councillor Aaron MacEachern
Councillor Pam Baglole	Councillor Sharon Slauenwhite

Kevin McCarville – Chief Administrative Officer

**CALL TO ORDER**

Mayor Helen Smith-MacPhail called the meeting to order at 7:05 pm

**APPROVAL OF THE AGENDA**

It was moved by Councillor Yeo and seconded by Councillor Stretch the agenda be approved as circulated. Motion carried.

**DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts noted

**MINUTES**

It was moved by Councillor Baglole and seconded by Councillor Slauenwhite that the minutes of  
Afton - August 12, 2020 and August 25, 2020  
Bonshaw – July 15, 2020  
New Haven Riverdale – August 18, 2020 and August 31, 2020  
West River – August 27, 2020  
West River – September 10, 2020

be approved as circulated pending one correction to the August 18,2020 New Haven-Riverdale minutes.  
Motion carried.

Mayor Smith-MacPhail noted there are minutes from a July 2020 Meadowbank meeting still to be approved

**BUSINESS ARISING FROM MINUTES**

Mayor Smith-MacPhail reported there is no business arising from the minutes

**MAYORS REPORT**

Mayor Helen Smith-MacPhail thanked Interim CAO Kevin McCarville for his input and thanked Council for its support during this amalgamation process.

## **CAO REPORT**

Interim CAO Kevin McCarville thanked Richard MacKay and Scott Jay with their assistance in setting up basic computer access. The municipality is moving to a computerized accounting system. We received quotes for high capacity photocopier but have decided to not proceed at this time. There will be a significant increase in liability insurance premiums for the newly amalgamated municipality. Wrap up audits for the pre amalgamated communities are being processed. Inman Park and Rice Point Park will be closed for the winter by the middle of this month. The Municipality is waiting on confirmation that the Minister of Agriculture and Lands has approved amendments to the New Haven-Riverdale Official Plan and Development Bylaw. The Municipality has agreed, subject to Council passing a resolution, to administer a multi-party project which would bring Three Phase Power to the Nine Mile Creek Wharf. The funding partners would be ACOA, Innovation PEI, and Bait Masters Inc.

## **PLANNING REPORT**

There was no report

## **RESOLUTIONS**

**Motion #2020-10 Development Officer**  
**Moved by Councillor John Yeo**

**Seconded by Councillor Chad Stretch**

### **BE IT RESOLVED THAT:**

Council designates Robert Griffith, RG Professional Planning Services, as Development Officer for the Rural Municipality of West River on a fee for service basis as included in his September 22, 2020 proposal to the Municipality.

**CARRIED 10-0**

**MOTION #2020-11 Size of Council**  
**Moved by Councillor Lori Ashley**

**Seconded by Councillor Bob Clow**

### **BE IT RESOLVED THAT:**

Pursuant to Executive Council Order 2020-485 and clause 78(1)(a) of the Municipal Government Act Council designates the size of elected Council for the Rural Municipality of West River to be a Mayor and six (6) councillors

**CARRIED 10-0**

**MOTION #2020-12 HR firm for CAO**  
**Moved by Councillor Stephen Gould**

**Seconded by Councillor Pam Baglole**

**Whereas:**

The Council for the Rural Municipality of West River received responses from two qualified firms to coordinate the hiring competition for a permanent Chief Administrative Officer,

**BE IT RESOLVED THAT**

Council accept the proposal from resolve HR at \$ 110.00/hr plus HST plus expenses

**CARRIED 10 – 0**

**Moved by Councillor Sabrina Loughran  
Seconded by Councillor Shaun MacArthur**

**MOTION #2020-13 Afton Hall Project Manager**

**WHEREAS**

The addition to the Afton Hall is now subject to the Building Codes Act; and

**WHEREAS**

The project cannot proceed without a set of construction drawings stamped by a professional architect and structural engineer; and

**WHEREAS**

Council believes it is appropriate to have a professional firm representing the Municipality as a Project Manager,

**BE IT RESOLVED THAT:**

Council accepts the September 28, 2020 proposal from Architecture360 at a fee of \$ 5,500.00 and hereby appoints Architecture360 as Project Manager for the addition to the Afton Hall.

**CARRIED 10 - 0**

**MOTION #2020- 14 Closing Bank Accounts  
Moved By Councillor Slauenwhite**

**Seconded by Councillor MacEachern**

**WHEREAS**

The Rural Municipality of West River has recently opened both a General Account and Gas Tax account at the Provincial Credit Union, and

**WHEREAS**

All forms of municipal revenue are now deposited into these accounts and all expenses will be paid out of these accounts

**BE IT RESOLVED THAT:**

Council hereby authorizes and directs the Chief Administrative Officer to transfer all funds from all bank accounts of the five pre-amalgamated municipalities into the recently opened accounts at the Provincial

Credit Union and further authorizes the Chief Administrative Officer to close out all bank accounts from the five pre-amalgamated municipalities

**CARRIED 10 – 0**

**MOTION #2020- 15 Three Phase Power**  
**Moved by Councillor Sharon Slauenwhite**

**Seconded by Councillor Aaron MacEachern**

**WHEREAS**

The Rural Municipality of West River has made application to both the Federal and Provincial Governments for the extension of three phase power to the Nine Mile Creek Wharf, and

**WHEREAS**

The funding for this project is being shared by ACOA, Innovation PEI, and Bait Masters Inc, and

**WHEREAS**

The Rural Municipality of West River will not be a funding partner in any manner, and

**WHEREAS**

The Rural Municipality of West River will act as the Administrator for the project,

**BE IT RESOLVED THAT:**

Council hereby indicates our support for this initiative and authorizes the Mayor and Chief Administrative Officer to sign the necessary contracts and/or documents on behalf of the Municipality.

**CARRIED 10 - 0**

**OTHER BUSINESS**

Councillor Gould asked about the 7 development requests and discussed how the planning board will proceed.

The CAO gave a brief update on seven pending development applications and advised Council he will soon communicate the process necessary to have a functioning Planning Board

**PRESENTATIONS/DELEGATIONS**

Mayor Smith-MacPhail welcomed Minister Jamie Fox, Minister of Fisheries and Communities for the Province of Prince Edward Island, Deputy Minister Bob Creed and 6 residents.

Mayor Smith-MacPhail also welcomed Marion Copleston, former Mayor for Rural Municipality of Bonshaw. Marion asked if all signing authorities have been changed over to new signing officers. Interim CAO Kevin McCarville said all former signing officers no longer have signing authority.

Resident Ruth DeLong brought to Council's attention that trees are being cut on left hand side of the Peter's Road. The road is not a heritage road but is a very scenic road and she would like to ensure the beauty of the scenic road is maintained. It was requested that the Municipality seek clarification on where the authority rests with trees along unpaved roads in the municipality

Minister Fox spoke and thanked everyone for their work and commitment during the amalgamation process. He noted that his Department is available for any questions and support that he can provide under the existing legislation. He noted that the Department will travel this path with Council to assist when possible.

Resident Kris Currie asked about the building permit process. Councillor Gould noted that residents, builders, and planners should give their input for future consultation process to develop official plan for the municipality.

### **ADJOURNMENT**

The meeting adjourned at 7:56pm.

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HELEN SMITH-MACPHAIL  
MAYOR

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KEVIN MCCARVILLE  
CHIEF ADMINISTRATIVE OFFICER