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## Rural Municipality of West River Council Meeting

<b>Meeting No</b>	8	<b>Chair</b>	Helen Smith-MacPhail
<b>Meeting Date</b>	Thursday, February 11, 2021	<b>Phone</b>	902-675-7000
<b>Start Time</b>	7:30 PM	<b>E-mail</b>	admin@westriverpe.ca
<b>Location</b>	Afton Hall	<b>Session</b>	Public
<b>Present</b>	Mayor Helen Smith-MacPhail, Deputy Mayor Robert Clow, Councillor Chad Stretch, Councillor John Yeo, Councillor Lori Ashley, Councillor Pam Baglole, Councillor Shaun MacArthur, Councillor Sharon Slauenwhite, Councillor Stephen Gould		
<b>Also</b>	Laala Jahanshahloo – CAO		
<b>Regrets</b>	Councillor Aaron MacEachern, Councillor Sabrina Loughran		

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- **Call to order**

Mayor Helen Smith-MacPhail called the meeting to order at 7:10 pm.

- **Approval of Agenda**

It was moved by Mayor Helen Smith-MacPhail and seconded by Councillor Shaun MacArthur; the agenda be approved as circulated.

**Motion Carried**

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor Stephen Gould, seconded by Councillor John Yeo; the minutes of January 14, 2021, Council meeting approved as circulated.

**Motion Carried**

- **Business Arising from Minutes**

Councillor Sharon Slauenwhite forwarded the safety concern regarding the placement of a pole in the center of the small island just off Rte. 19 of to the Dept of Transportation and Infrastructure's Director of Highway Maintenance. He was going to go out to take a look at it and follow up with his contact at Maritime Electric.

- **Mayor Report**

→ The Mayor advised selecting the Electoral Board Commission has been finalized; any required communication between the Council and the Commission must go through the CAO. Resolution #2021-25 passed accordingly.

→ **RESOLUTION**

→ The Mayor informed the Council regarding the "Community Hub Strategy: Rural Municipality of West River" proposal by Noah Woodworth, president of UPEI Business Society and emphasized the opportunities and the necessity of considering more than one hub in the municipality jurisdiction.

- **CAO Report**

→ The CAO informed the Council regarding the office relocation to Afton Hall on February 23, 2021.

→ As the ACOA fund attributed to the three-Phase project for the current fiscal year, it would be challenging for them to pay on anything after March 31, 2021. Maritime Electric gave us March 20, 2021, as a completion timeline. The CAO requested an extension of the project deadline and asked Maritime electric to send an invoice as it was a fixed-price contract.

→ The North River Fire Department has confirmed the increase of fire dues as \$0.16 for Commercial and \$0.0775 for non-commercial properties, and they will send an invoice for the Municipality.

- **Emergency Measures Committee Report**

- Chair Shaun MacArthur noted the Committee met on February 1 and presented a summary of the meeting's report.

- **Finance Committee Report**

- Chair Stephen Gould noted the Committee met on February 4 and presented a summary of the meeting's report.
- Councillor Stephen Gould mentioned the following timeline for the financial plan 2021-2022 review and approval:
  - March 2, 2021: Next regular Finance committee; Finalize the Financial plan Draft to recommend to Council.
  - March 4, 2021: Send the draft to Municipal Affairs to comply with the Order and send it for internal review to Councillors and deputy mayor for review with any feedback deadline of March 8.
  - March 9, 2021: Post the notice for the public hearing.
  - March 11, 2021: Regular Council Meeting; Introduction of the draft of the Financial plan.
  - On or before March 15, 2021: The open house for the public hearing.
  - March 29, 2021: The Special Council Meeting to approve the financial plan to comply with the MGA section 150 (1). We need to have it at this exact day to have two weeks waiting period and as the deadline is March 31 to avoid any possibility of closure due to the storm.
  - March 31, 2021: Sending the approved financial plan by Council to Municipal Affairs to comply with the MGA section 150 (4), also sent it for Taxation.
- Councillor Stephen Gould noted as MSRB has done the reconciliation for all the five communities' books for amalgamation, Committee recommended them as an auditor for 2021-2022. For the upcoming years, the selection will be made by tender offering.

- **Planning Board Report**

- ➔ Chair Sharon Slauenwhite noted the Committee met on January 27 and presented a summary of the meeting's report.
- ➔ Councillor Sharon Slauenwhite informed the Council about the REP of OP & ZDB and asked Councillors to review it and send feedback before the upcoming planning board committee as it was circulated.

- **Properties Committee Report**

- ➔ Chair Chad Stretch noted the Committee met on January 25 and presented a summary of the meeting's report.
- ➔ Deputy Mayor Robert Clow suggested adding any expenses related to Rice Point property to the property committee proposed maintenance budget as the Municipality owns it.

- **Resolutions**

- ➔ **MOTION#2021-25**

**Moved by Deputy Mayor Robert Clow                      Seconded by Councillor Chad Stretch**

**WHEREAS**

Pursuant to Executive Cabinet Order 2020-485, section (9), the Interim Council shall appoint an Electoral Boundaries Commission to submit its report to Council.

**BE IT RESOLVED**

The Council for the Rural Municipality of West River appointed Roy Main as Chairperson and Bev Mclsaac, Eugene Murphy, and Willem Vanderleeuw as members of the Electoral Boundaries Commission. The Chair will receive \$1500.00, and each member will receive \$1000.00 upon submission of the report to the Council as per the attached Term of Reference.

**CARRIED 8-0**

**MOTION #2021-26**

**Moved by Councillor Stephen Gould**

**Seconded by Councillor John Yeo**

**BE IT RESOLVED**

The Rural Municipality of West River joins the Greater Charlottetown Area Chamber of Commerce, paying the monthly membership fee of \$25.89, HST included.

**CARRIED 8-0**

**→ MOTION#2021-27**

**Moved by Councillor Sharon Slauenwhite**

**Seconded by John Yeo**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River authorized the Chief Administrative Officer to submit the gas tax fund transfer request form to the PEI Infrastructure Secretariat to move the project balance of \$37,599.50 from project 53.1.1 - Meadowbank Signage and Information Implementation to the project 57.1.1 - Soccer Field Upgrade.

**CARRIED 8-0**

**→ MOTION#2021-28**

**Moved by Councillor Lori Ashley**

**Seconded by Shaun MacArthur**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River accepted the proposed offer from Atlantic Bug Busters Company for the Black Fly Program at the cost of \$12,500.00, HST included.

**CARRIED 8-0**

**→ MOTION#2021-29**

**Moved by Councillor John Yeo**

**Seconded by Chad Stretch**

**WHEREAS**

Pursuant to Municipal Government Act section (172) to conduct an annual audit of the finances of the Municipality.

**BE IT RESOLVED**

The Council for the Rural Municipality of West River designates MRSB Group as Auditor for 2021 on a fee for service basis.

**CARRIED 8-0**

**→ MOTION#2021-30**

**Moved by Councillor Shaun MacArthur**

**Seconded by Councillor Pam Baglole**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River authorized the Chief Administrative Officer to purchase individual goods and services on behalf of the Municipality up to a value of \$2,000.00.

**CARRIED 8-0**

**● Other Business**

**→ Nil**

**● Adjournment**

**→ The meeting adjourned at 9:50 pm.**

**→ The next meeting will be on March 11, 2021.**

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HELEN SMITH-MACPHAIL \_\_\_\_\_

LAALA JAHANSHAHLOO \_\_\_\_\_

MAYOR

CHIEF ADMINISTRATIVE OFFICER