
Rural Municipality of West River Council Meeting

Meeting No	12	Chair	Helen Smith-MacPhail
Meeting Date	Thursday, May 3, 2021	Phone	902-675-7000
Start Time	5:30 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Special - Public
Present	Mayor Helen Smith-MacPhail, Deputy Mayor Robert Clow, Councillor Lori Ashley, Councillor Pam Baglole, Councillor Stephen Gould, Councillor Sabrina Loughran, Councillor Shaun MacArthur, Councillor Aaron MacEachern, Councillor Chad Stretch, Councillor John Yeo		
Also	Laala Jahanshahloo – CAO		
Regrets	Councillor Sharon Slauenwhite		

- **Call to order**

Mayor Helen Smith-MacPhail called the meeting to order at 5:30 pm.

Councillor Pam Baglole and Councillor Sabrina Loughran joined the meeting virtually.

- **Approval of Agenda**

It was moved by Deputy Mayor Robert Clow and seconded by Councillor Chad Stretch; the agenda be approved as circulated.

Motion Carried

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Business Arising from Minutes**

The insurance coverage for the replacement cost increased to 3 million dollars in total and took effect as of May 4, 2021.

- **Gas Tax Project 97.0 (Official Plan) Contract**

→ **MOTION#2021-37**

Moved by Deputy Mayor Robert Clow

Seconded by Councillor John Yeo

WHEREAS

MOTION #2021-36 authorized the Chief Administrative Officer to start the contract negotiation process for the Official Plan and Zoning/Development Bylaw with SJ Murphy Planning & Consulting, and

WHEREAS

Chief Administrative Officer has obtained written approval from the Minister of Fisheries and Communities on April 29, 2021,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorized the Chief Administrative Officer to execute the attached contract for Official Plan and Zoning/Development Bylaw with SJ Murphy Planning & Consulting.

CARRIED 9-0

→ **MOTION#2021-38**

Moved by Councillor Chad Stretch

Seconded by Councillor Lori Ashley

WHEREAS

Schedule A – Project Detail of Transitional Funding for the Rural Municipality of West River, recognize funding to supplement other sources of financing available to complete the official Plan and Bylaws for the incorporated Municipality as eligible project expenditures,

BE IT RESOLVED

The Council for the Rural Municipality of West River designates Stewart McKelvey for legal review of the documents of Official Plan and Zoning Development Bylaw on a fee for service basis and funded by Transitional Funding agreement.

CARRIED 9-0

● **Gas Tax Project 27.1.1 (Community of Afton Recreation Center) Contracts**

→ **MOTION#2021-39**

Moved by Councillor Stephen Gould

Seconded by Councillor John Yeo

BE IT RESOLVED

The Council for the Rural Municipality of West River approved to increase the Afton Recreation Centre Expansion (Gas Tax Project 27.1.1) capital expenditures from \$225,000.00 to \$310,000.00 in the Capital Budget of April 1,2021-March 31, 2022.

CARRIED 9-0

→ **MOTION#2021-40**

Moved by Councillor Stephen Gould

Seconded by Councillor Shaun MacArthur

BE IT RESOLVED

The Council for the Rural Municipality of West River accepted the attached proposed offer from Architecture360 to provide administrative services for the Afton Recreation Center Addition (Gas Tax Project 27.1.1) at a fee of \$2,800.00 plus HST.

CARRIED 9-0

→ **MOTION#2021-41**

Moved by Councillor John Yeo

Seconded by Deputy Mayor Robert Clow

BE IT RESOLVED

The Council for the Rural Municipality of West River accepted the attached proposed offer from E.F. MacPhee Construction LTD to construct the Community of Afton Recreation Center Addition (Gas Tax Project 27.1.1) a fixed-price contract at the cost of \$ 231,632.00 plus HST.

CARRIED 9-0

→ MOTION#2021-42

Moved by Councillor Aaron MacEachern

Seconded by Councillor John Yeo

BE IT RESOLVED

The Council for the Rural Municipality of West River accepted the attached proposed offer from Jamieson Electric for installing the heating and cooling air source for the Community of Afton Recreation Center Addition project (Gas Tax Project 27.1.1) as a fixed-price contract at the cost of \$14,250.00 plus HST.

CARRIED 9-0

→ MOTION#2021-43

Moved by Councillor John Yeo

Seconded by Councillor Chad Stretch

BE IT RESOLVED

The Council for the Rural Municipality of West River accepted the attached proposed offer from Jamieson Electric for installing electrical for the Community of Afton Recreation Center Addition project (Gas Tax Project 37.1.1) as a fixed-price contract at the cost of \$22,725.00 plus HST.

CARRIED 9-0

● Gas Tax Project 32.1.1 (Bonshaw Community Cultural Center Upgrade) – Initiating RFQ

→ MOTION#2021-44

Moved by Councillor Lori Ashley

Seconded by Councillor Stephen Gould

WHEREAS

Schedule-C of Administrative Agreement on the Federal Gas Tax Fund between the Government of Canada and Government of the Province of Prince Edward Island, recognize the eligibility of expenditures associated with the acquiring planning and designing service for the project funded by Gas Tax,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorized the Chief Administrative Officer to initiate the Request for Quote to hire an architectural firm for the Bonshaw Community Cultural Center Upgrade project (Gas Tax Project 32.1.1).

CARRIED 9-0

● **Rural Municipality of West River Properties Insurance – Appraisal**

The Council instructed the CAO to triple the existing insurance coverage for the replacement cost immediately and make adjustments after receiving the appraisal reports.

- Afton Community Center – Replacement Cost- \$1,500,000
- Bonshaw Community Center – Replacement Cost- \$800,000
- Inman Memorial Park - Replacement Cost- \$600,000
- Mutter Park/Legacy Park - Replacement Cost- \$100,000

➔ **MOTION#2021-45**

Moved by Councillor John Yeo

Seconded by Councillor Shaun MacArthur

WHEREAS

The current insurance (attached Scheduled Items) does not cover the complete replacement cost for any of the Municipally owned/leased/operated properties of the Afton Community Center, Bonshaw Community Center, Inman Memorial Park, Mutter Park, and Legacy Park,

BE IT RESOLVED

The Council for the Rural Municipality of West River to buy services from a commercial property appraisal to provide an up-to-date insurance estimate of the mentioned properties; also

authorized the Chief Administrative Officer to adjust the insurance coverage accordingly in a timely fashion.

CARRIED 9-0

● **Adjournment**

- ➔ The meeting adjourned at 6:40 pm.
- ➔ The next meeting will be on May 13, 2021.

HELEN SMITH-MACPHAIL _____

MAYOR

LAALA JAHANSHAHLOO _____

CHIEF ADMINISTRATIVE OFFICER