
Rural Municipality of West River Council Meeting

Meeting No	28	Chair	Helen Smith-MacPhail
Meeting Date	Thursday, July 14, 2022	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Deputy Mayor Robert Clow, Councillor Pam Baglole, Councillor Stephen Gould, Councillor Shaun MacArthur, Councillor Sharon Slauenwhite, Councillor Chad Stretch, Councillor John Yeo		
Also	Laala Jahanshahloo – CAO, Kelly Taylor		
Regrets	Councillor Lori Ashley, Councillor Sabrina Loughran, Councillor Aaron MacEachern		

- **Call to order**

Mayor Helen Smith-MacPhail called the meeting to order at 7:00 pm.

- **Approval of Agenda**

It was moved by Councillor Pam Baglole and seconded by Councillor Shaun MacArthur; the agenda was approved as circulated.

Motion Carried

- **Declarations of Conflict of Interest**

Councillor Sharon Slauenwhite recused herself from Motion#2022-67 and Motion#2022-68, citing a conflict of interest, left the meeting at 8:30 pm and joined the meeting at 8:40 pm.

- **Approval of Minutes**

It was moved by Councillor Chad Stretch, seconded by Councillor John Yeo; the minutes of June 9, 2022, Council meeting was approved as circulated.

Motion Carried

- **Business Arising from Minutes**

Nil.

- **Mayor Report**

→ In May, Mayor attended:

- The Finance, Properties, Planning Board and Canada Day Celebration Committee meetings.
- Afton Community Center's BOD meeting to follow up on the letter sent on June 20, 2022, requesting the use of the entire downstairs area for the Municipality in the very near future.
- Canada Day Celebration events - She presented a summary of the event and the Memorial service for Elizabeth Wilson, followed by planting a tree at the Afton Community Center Memorial Garden.

- **CAO Report**

→ On May 24, 2022, CAO Smith-MacPhail requested a New Enumeration List according to the RMWR's 6 Wards. Election PEI refused to provide the lists according to the new Wards. RMWR was informed that Election PEI could only supply the list to rural municipalities from the separate communities that make up the Rural Municipality of West River (Afton, Bonshaw, Meadow Bank, New Haven-Riverdale, and West River). This matter was referred to Municipal Affairs. Finally, on July 13, 2022, CAO Smith-MacPhail received a call from Election PEI informing her they would provide an Enumeration List according to the RMWR's 6 Wards and send it to RMWR by mid-October. The Information Sharing Agreement was signed and hand-delivered to Election PEI.

→ CAO Smith-MacPhail informed the Council that the president of Central Queens Wildlife Federation requested to present at the next council meeting to discuss strategies to improve coordination and communication with the councils to enhance the communities. The CAO was directed to invite them to the next meeting in September.

● **Finance Committee Report**

→ Chair Stephen Gould noted the Committee met on July 5, 2022 and July 18, 2022. He presented a summary of the meeting's report.

● **Planning Board Report**

→ Councillor John Yeo noted the Committee met on June 13, 2022 and July 11, 2022. He presented a summary of the meeting's reports. and July 11

→ Following PLB18.5's recommendation, the Council approved that the Mayor would send a letter to the Minister of Fisheries & Communities and the Minister of Agriculture & Land and copying both MLAs and the PEIFM. It was moved by Councillor John Yeo and seconded by Deputy Mayor Robert Clow.

Motion Carried.

● **Properties Committee Report**

→ Chair Chad Stretch noted the Committee met on July 4, 2022, and presented a summary of the meeting's report.

● **Canada Day Celebration Committee Report**

→ Chair Robert Clow noted the Committee met on June 20, 2022 and presented a summary of the meetings' reports.

● **Other Business**

→ A concern regarding the boat launching at the end of Westville Rd in New Dominion was brought to the RMWR's attention on June 26, 2022.

- Several Council members paid a site visit, and it was noted that a variety of people used the boat launch area with vehicles & trailers parking along the shoreline to access the West River via paddleboard, kayak and small watercraft.
- This issue was discussed at the June Planning Board Meeting (PLB18.6) and then brought forward to Council's monthly meeting in July.
- The responsibility for the access and activities would be under the Province's jurisdiction; road conditions would be the Department of Transportation and Infrastructure Highway Maintenance Division, and boating access would be the Department of Fisheries and Communities. The RMWR is not able to make changes or improvements to the situation.
- The Council concluded that although the RMWR has no authority to take action, they share some concerns. It was decided that the Planning Board Chair would send a letter to the Province to bring those concerns to their attention and also contact the concerned resident and suggest that he does the same.

● **Resolutions**

➔ **MOTION#2022-57**

Moved by Councillor John Yeo

Seconded by Councillor Stephen Gould

WHEREAS

According to Reserve Funds Bylaw # 2021-15, Section (6.1), the money shall be allocated by the Council, and

WHEREAS

The Municipality has \$89,888.00 in Operating surplus from the 2021-22 operating budget, and

WHEREAS

\$63,113.00 of "Operating Surplus" is part of "Deferred Revenue" from the Safe Restart funding received from the Department of Fisheries,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the CAO to contribute \$63,113.00 from the 2022-23 operating budget to the Community Priority and Contingency Reserve.

CARRIED 7-0

→ **MOTION#2022-58**

Moved by Councillor Stephen Gould

Seconded by Councillor John Yeo

WHEREAS

Pursuant of Motion #2022-57, the Municipality still has \$ 26,775.00 in Operating surplus from the 2021-22 operating budget, and

WHEREAS

\$25,000.00 of "Operating Surplus" is part of "Deferred Revenue" from renovations funding received under the Employment and Social Development Program,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves allocating \$25,000.00 to a new expenditure item for the Bonsahw Community Center Improvement Project.

CARRIED 7-0

→ **MOTION#2022-59**

Moved by Councillor Stephen Gould

Seconded by Councillor John Yeo

WHEREAS

GrantMatch Corp professional services will develop and manage a proactive government funding application process, and the Municipality will only pay per funding application approved by the government or government agency, and

WHEREAS

The Council received the recommendation of the Finance Committee regarding using professional services to apply for funding, and

WHEREAS

The Council concurs with the recommendation of the Finance Committee,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves using GrantMatch Corp Professional Services based on a tiered percentage of approved funding (10% on the first \$1,000,000; and 5% on the remaining greater than \$1 million) payment plus applicable sales taxes and authorizes the CAO to execute it.

CARRIED 7-0

→ **MOTION#2022-60**

Moved by Councillor John Yeo

Seconded by Councillor Stephen Gould

WHEREAS

As all the former communities have supported the Poppy Trust Funds for Remembrance Day before amalgamation, and

WHEREAS

The Council for the Rural Municipality of West River wants to continue this tradition,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves the purchase of two wreaths each year with an additional \$360 donation to Poppy Trust Funds (\$20 for each community of Afton, Bonshaw, Canoe Cove, Churchill, Cumberland, Fairview, Long Creek, Meadowbank, New Argyle, New Dominion, New Haven, Nine Mile Creek, Rice Point, Riverdale, Rocky Point, Strathgartney, St. Catherines, and West River).

CARRIED 7-0

→ **MOTION#2022-61**

Moved by Councillor Stephen Gould

Seconded by Councillor Chad Stretch

WHEREAS

CAO submitted the Afton Community Center electric vehicle charger funding application to Efficiency PEI on July 7, 2022, and

WHEREAS

On July 8, 2022, Efficiency PEI preapproved a rebate of \$15,000.00 and sent the Zero Emission Vehicle Infrastructure Program agreement to the Municipality,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the Chief Administrative Officer to sign the necessary contracts and documents for Afton Community Center PEI Electric Vehicle Charger Funding Program on behalf of the Municipality.

CARRIED 7-0

→ **MOTION#2022-62**

Moved by Councillor Chad Stretch

Seconded by Councillor Stephen Gould

WHEREAS

CAO submitted the Bonshaw Community Center electric vehicle charger funding application to Efficiency PEI on July 7, 2022, and

WHEREAS

On July 8, 2022, Efficiency PEI preapproved a rebate of \$15,000.00 and sent the Zero Emission Vehicle Infrastructure Program agreement to the Municipality,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the Chief Administrative Officer to sign the necessary contracts and documents for Bonshaw Community Center PEI Electric Vehicle Charger Funding Program on behalf of the Municipality.

CARRIED 7-0

→ **MOTION#2022-63**

Moved by Councillor Chad Stretch

Seconded by Councillor Stephen Gould

WHEREAS

The Council received the recommendation of the Finance Committee for installing an Electric Vehicle Charger Station at the Afton Community Center parking lot, and

WHEREAS

The Council concurs with the recommendation of the Finance Committee,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts the offer of Jamieson Electric to supply labour and materials to install a level 2 charge station, c/w pressure treated post to mount charger at the cost of \$15,950.00 plus HST and authorizes the CAO to execute it.

CARRIED 7-0

→ **MOTION#2022-64**

Moved by Councillor Stephen Gould

Seconded by Councillor Chad Stretch

WHEREAS

The Council for the Rural Municipality of West River accepts the offer of Jamieson Electric to supply labour and materials to install a level 2 charge station, c/w pressure treated post to mount charger at the cost of \$15,950.00 plus HST and authorizes the CAO to execute it.

WHEREAS

The Council concurs with the recommendation of the Finance Committee,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts the offer of Jamieson Electric to supply labour and material to install a level 2 charge station, c/w pressure treated post to mount charger at the cost of \$13,980.00 plus HST and authorizes the CAO to execute it.

CARRIED 7-0

➔ MOTION#2022-65

Moved by Councillor John Yeo

Seconded by Councillor Sharon Slauenwhite

WHEREAS

The Council received a recommendation from the Planning Board with respect to an application by Derek S. French Professional Services Inc to create a residential lot of 5.3 acres with 31.7 acres remaining as the remnant parcel with respect to PID 768770 located at 127 Charles Lane, New Haven, PE, and

WHEREAS

Council concurs with the recommendation of the Planning Board,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves:

1. 1. Permission is hereby given to create one residential lot of 5.3 acres with 31.7 acres remaining as the remnant parcel with respect to PID 768770 for the final plan of the subdivision to be prepared in keeping with the plan submitted with the application file W-22-04 as shown on Plate "A";

Plate "A"



2. Upon receipt of an acceptable plan (6 copies) signed by a recognized PEI Land Surveyor, permission is hereby given to the Development Officer to affix an approval stamp to the plan and have it registered in the PEI Land Registry Office.

CARRIED 7-0

→ **MOTION#2022-66**

Moved by Deputy Mayor Robert Clow

Seconded by Councillor Sharon Slauenwhite

WHEREAS

The Council received a recommendation from the Planning Board concerning an application by Brian Clark to divide the existing lot into 3 residential lots and 1 commercial lot with respect to PID 227348, located at 15344 TCH, New Haven, and

WHEREAS

Council concurs with the recommendation of the Planning Board,

BE IT RESOLVED

The Council for the Rural Municipality of West River denies the proposed plan of the subdivision (Plate "A") as it is not compatible with the surrounding uses and does not comply with the official plan and certain parts of Section 16.3 of the NH-R Zoning & Subdivision Control (Development) Bylaw as described in the report prepared by the Development Officer dated June 8, 2022. Also, the proposed subdivision does not represent good planning.

Plate "A"



CARRIED 7-0

→ **MOTION#2022-67**

Moved by Councillor John Yeo

Seconded by Deputy Mayor Robert Clow

WHEREAS

The Council received a recommendation from the Planning Board with respect to an application (File No. W-22-09) to permit excavation pits on a property located on Bolger Park Rd. known as PID#219055, and

WHEREAS

Council concurs with the recommendation of the Planning Board,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the Development Officer to issue development permits for excavation pits for PID#219055 as an expansion of a non-conforming use subject to the following provincial legislation and regulations, namely the Environmental Protection Act and Excavation Pits Regulations; also, the owner(s)/operator(s) must comply with requirements of the operation of an excavation pit under the Department of Environment, Energy and Climate Action regulations.

CARRIED 6-0

→ **MOTION#2022-68**

Moved by Deputy Mayor Robert Clow

Seconded by Councillor John Yeo

WHEREAS

The Council received a recommendation from the Planning Board with respect to an application (File No. W-22-10) for permitting excavation pits on property located on Riverdale Rd. Rte .245, known as PID#522375, and

WHEREAS

Council concurs with the recommendation of the Planning Board,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the Development Officer to issue development permits for excavation pits for PID#522375 as an expansion of a non-conforming

use subject to the following provincial legislation and regulations, namely the Environmental Protection Act and Excavation Pits Regulations; also, the owner(s)/operator(s) must comply with requirements of the operation of an excavation pit under the Department of Environment, Energy and Climate Action regulations.

CARRIED 6-0

→ **MOTION#2022-69**

Moved by Deputy Mayor Robert Clow

Seconded by Councillor John Yeo

WHEREAS

The Council received a recommendation from the Planning Board with respect to an application (File No. W-22-11) to permit excavation pits on the property located on 5 Churchill Rd. known as PID#227744, and

WHEREAS

Council concurs with the recommendation of the Planning Board,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the Development Officer to issue development permits for excavation pits for PID#227744 as an expansion of a non-conforming use subject to the following provincial legislation and regulations, namely the Environmental Protection Act and Excavation Pits Regulations; also, the owner(s)/operator(s) must comply with requirements of the operation of an excavation pit under the Department of Environment, Energy and Climate Action regulations.

CARRIED 7-0

→ **MOTION#2022-70**

Moved by Councillor Sharon Slauenwhite

Seconded by Councillor John Yeo

WHEREAS

The Council received a recommendation from the Planning Board with respect to an application (File No. W-22-12) to permit excavation pits on the property located on Boyle Rd. known as PID#721621, and

WHEREAS

Council concurs with the recommendation of the Planning Board,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the Development Officer to issue development permits for excavation pits for PID#721621 as an expansion of a non-conforming use subject to the following provincial legislation and regulations, namely the Environmental Protection Act and Excavation Pits Regulations; also, the owner(s)/operator(s) must comply with requirements of the operation of an excavation pit under the Department of Environment, Energy and Climate Action regulations.

CARRIED 7-0

→ MOTION#2022-71

Moved by Councillor Chad Stretch

Seconded by Councillor Shaun MacArthur

WHEREAS

WHEREAS

The Council received the recommendation of the Properties Committee regarding the use of Unmanned Aerial Vehicles (UAV) or drones on RMWR-Owned properties, and

WHEREAS

The Council concurs with the recommendation of the Properties Committee,

BE IT RESOLVED

The Council for the Rural Municipality of West River prohibits any recreational drone from flying across all Municipality-owned properties, but a one-time "Restricted Activity Permit" for commercial drone use could be issued after receiving a written proposal, user fee, and a certificate of insurance of a minimum of two million dollars, adding Rural Municipality of West River as an additional insured.

CARRIED 7-0

Questions from the Audience

- Nil.

- **Adjournment**

→ The meeting adjourned at 9:25 pm.

→ The next meeting will be on September 8, 2022.

HELEN SMITH-MACPHAIL _____

MAYOR

LAALA JAHANSHAHLOO _____

CHIEF ADMINISTRATIVE OFFICER