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**Rural Municipality of West River Properties Committee**

<b>Meeting No.</b>	22	<b>Chair</b>	Chad Stretch
<b>Meeting Date</b>	Tuesday, November 8, 2022	<b>Phone</b>	902-675-7000
<b>Start Time</b>	7:00 PM	<b>E-mail</b>	admin@westriverpe.ca
<b>Location</b>	Afton Community Center	<b>Session</b>	Public
<b>Present</b>	Mayor Helen Smith-MacPhail, Councillor Chad Stretch, Councillor Aaron MacEachern, Councillor Shaun MacArthur		
<b>Also</b>	Laala Jahanshahloo – CAO,		
<b>Regrets</b>	Nil		

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● **Call to order**

Chair Chad Stretch called the meeting to order at 7:00 pm.

● **Approval of Agenda**

It was moved by Mayor Helen Smith-MacPhail and seconded by Councillor Shaun MacArthur; the agenda was approved as circulated.

**Motion Carried**

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor Aaron MacEachern and seconded by Councillor Shaun MacArthur; the minutes of October 11, 2022, Properties Committee meeting was approved as circulated.

**Motion Carried**

- **Business Arising from Minutes**

→ Nil.

- **PTY 22.1**

→ The Committee reviewed Sean MacPhee's request to start replacing the floor tiles in Afton Community Center and directed the CAO to contact the Afton Community Center Administrator to coordinate the dates according to the hall's availability.

- **PTY 22.2**

→ The Committee reviewed the referred item EMO7.2 and decided not to add any change order to the ongoing Afton Community Center project. Adding a secure storage/room in Afton Community Center for EMO was deferred until the Gas Tax 27.1.1 project completion. The CAO was directed to contact Afton's BOD and review the possibility of sharing the shed for the EMO stockpile.

- **PTY 22.3**

→ The CBCL requested to release the certified cheque =number 201495, dated 06/09/2019, for \$26,555.92 from Landmark Construction, payable to the Municipality of New Haven Riverdale, as the end of the maintenance period for the New Haven Soccer Field Project was October 21, 2022.

→ The Committee authorized the CAO to release, or if the cheque cannot be located (as the project was started before amalgamation), to void the Landmark Construction certified cheque for project 182612. It was moved by Councillor Shaun MacArthur and seconded by Councillor Aaron MacEachern.

**Motion Carried**

- **PTY 22.4**

- ➔ Following Motion #2022-76 and Motion #2022-86 approved Capital Budget for the Bonshaw Community Centre Upgrade Project of April 1, 2022-March 31, 2023, has been increased to \$412,933. The Committee reviewed the specifications of the submitted change orders No. 2 and No. 3 for the Ridgeline Construction Ltd contract for the Bonshaw Community Cultural Center Improvement Project by the project admin. The Committee recommended that the Council accepts adding CO#2 and CO#3 to the signed contract according to Motion#2022-51.
- ➔ Minister Fox promised to help the RMWR to equip this building with an accessible shower and a generator for its future role as an Emergency Reception Center. The Committee reviewed and approved the drawing prepared by the BBC project's architect to be sent to the BBC project contractor to get a quote and send to the Minister's Office.
- ➔ The Committee reviewed Central Queens Wildlife's Proposal for adding a shed in Bonshaw Community Center. The CAO directed to inform them that the RMWR fully supports the Water Shed Group; after the BCC ongoing project has been completed, RMWR will work out the detail for a long-term lease agreement and place their storage shed on the site.

- **PTY 22.5**

- ➔ RMWR-owned properties "Coastal Hazard Assessments" have been completed by the Senior Climate Change Policy Advisor of DOEECA.

- **PTY 22.6**

- ➔ On September 22, 2022, the CAO received the Annual Playground Equipment Compliance Inspection Report for Legacy Park Playground with 98% Compliance.

- **PTY 22.7**

- ➔ The Committee reviewed the referred item FIN21.7 content-wise. It recommended that the Council accept the Timberjack proposal to clear the Mutter Park access road to the Ball- Dimond and Soccer Field.

- **PTY 22.8**

→ The Committee reviewed the returned item PTY21.5 by the Council at WRC#31 and directed the CAO to:

- Survey and prepare an inventory of the signs owned by formers communities.
- Collect and store the Bonshaw Community signs at Inman Park for this winter.

- **Adjournment**

→ The meeting adjourned at 8:15 pm.

→ The next meeting is to be determined after the new Council takes office.

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CHAD STRETCH \_\_\_\_\_

CHAIR