
Rural Municipality of West River Council Meeting

Meeting No	29	Chair	Helen Smith-MacPhail
Meeting Date	Thursday, September 8, 2022	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Deputy Mayor Robert Clow, Councillor Lori Ashley, Councillor Sabrina Loughran, Councillor Aaron MacEachern, Councillor Shaun MacArthur, Councillor Sharon Slauenwhite, Councillor John Yeo		
Also	Laala Jahanshahloo – CAO, Kelly Taylor, Peter Bevan-Baker- MLA		
Regrets	Councillor Pam Baglole, Councillor Stephen Gould, Councillor Chad Stretch		

- **Call to order**

Mayor Helen Smith-MacPhail called the meeting to order at 7:10 pm.

- **Approval of Agenda**

It was moved by Councillor Shaun MacArthur and seconded by Councillor Aaron MacEachern; the agenda was approved as circulated.

Motion Carried

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Deputy Mayor Robert Clow, seconded by Councillor Sharon Slauenwhite; the minutes of July 14, 2022, Council meeting was approved as circulated.

Motion Carried

- **Business Arising from Minutes**

Nil.

- **Central Queens Wildlife Federation Presentation**

- ➔ David Condor, Vice President and Jordan Condon, Project Coordinator of Central Queens Wildlife Federation, joined the meeting at 7:00 pm.
- ➔ They gave their group a short presentation and answered questions.
- ➔ Central Queens Wildlife Federation representatives left the meeting at 7:30 pm.

- **Mayors Report**

- ➔ On August 25, the Mayor attended a meeting with the Department of Highways regarding safety issues in Bonshaw Councillor Shaun MacArthur, Councillor John Yeo, and the CAO were in attendance. She thanked the CAO for the comprehensive report that she presented, which facilitated a very productive meeting.
- ➔ Mayor attended Finance, Planning, and Properties Committee meetings.
- ➔ Mayor had several correspondences- from residents on Black Creek Road regarding the lack of notice for the work being done there by the Province. This preliminary subdivision approval has been appealed to IRAC.
- ➔ Following WRC# 28, Mayor sent Minister Fox and Minister Campton a letter regarding the SPA (Special Planning Areas) and the lack of correspondence from the department to the Municipality.
- ➔ Following WRC#27, Mayor wrote a letter supporting the West River Community Fridge organization.

- **CAO Report**

- CAO was preparing for the OP&LUB Statutory meeting at 7:00 pm on September 15, 2022.

- **Finance Committee Report**

- Councillor Sabrina Loughran noted the Committee met on September 6, 2022. She presented a summary of the meeting's report.

- **Planning Board Report**

- Councillor Sharon Slauenwhite noted the Committee met on September 1, 2022. She presented a summary of the meeting's report.

- **Properties Committee Report**

- Councillor Aaron MacEachern noted the Committee met on September 5, 2022. He presented a summary of the meeting's report.

- **EMO Report**

- The EMO did not hold any meetings. The Chair, Councillor Shawn MacArthur, posted informative messages on social media.

- **External Committees' Report**

- **Afton Community Center**

- Councillor Aaron MacEachern informed the Council that Board did not meet in August 2022.

- **Bonshaw Community Center**

- Councillor Lori Ashley informed the Council that BCC was cleared per the project contractor's request by the member of the boards.
 - Mayor thanked Bonshaw Community Center's BOD for helping to remove items from the building before the renovation project

→ **COM13**

- Deputy Mayor Robert Clow informed the Council there was no board meeting in August, and the AGM will be held on October 4 at 7:00 pm at the APM Centre.
- Deputy Mayor Robert Clow will follow up on adding Bonshaw Community as a member of COM13.
- Deputy Mayor Robert Clow will enquire about the walking track membership and how to make it affordable for the RMWR's residents.

● **Other Business**

→ Nil.

● **Resolutions**

→ **MOTION#2022-72**

Moved by Councillor John Yeo

Seconded by Councillor Sabrina Loughran

WHEREAS

The Rural Municipality of West River Bylaw#2022-01, the Bylaw to Regulate Remuneration of Council and Appointees, was adopted by Council on February 10, 2022, and

WHEREAS

Pursuant to Bylaw#2022-01 Section (9) Clause (9.1) only, making any amendments that alter existing types, rates, and conditions of compensation, allowances, or benefits to be paid to members of Council, Council shall, in accordance with section 82(3) of the Act, appoint an independent Remuneration and Allowances Commission, and

WHEREAS

The Rural Municipality of West River Bylaw#2022-03, the Bylaw to Regulate Remuneration of Council and Appointees only amending Section (8) of Bylaw#2022-01 - Remuneration of Appointees,

BE IT RESOLVED

That the Rural Municipality of West River Bylaw number # 2022-03, the Bylaw to Regulate Remuneration of Council and Appointees, be read and approved a first time.

CARRIED 7-0

→ MOTION#2022-73

Moved by Councillor Sabrina Loughran

Seconded by Councillor John Yeo

WHEREAS

The Council received the recommendation of the Finance Committee to amend Purchase Policy#2021-02, and

WHEREAS

The Council concurs with the recommendation of the Finance Committee,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves the attached Purchase Policy#2022-03 and repeals Purchase Policy#2021-02.

CARRIED 7-0

→ MOTION#2022-74

Moved by Councillor John Yeo

Seconded by Councillor Sabrina Loughran

WHEREAS

The Council received the recommendation of the Finance Committee to amend Procurement Policy#2021-03, and

WHEREAS

The Council concurs with the recommendation of the Finance Committee,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves the attached Procurement Policy#2022-04 and repeals Procurement Policy#2021-03.

CARRIED 7-0

→ MOTION#2022-75

Moved by Councillor John Yeo

Seconded by Councillor Sabrina Loughran

WHEREAS

Pursuant to Bylaw#2022-02, Section (14), Schedule B and Schedule C are considered appendices to the Bylaw to Establish Municipal Grants and may be updated by Council resolution, and

WHEREAS

The Council received the recommendation of the Finance Committee to update Schedule B, and Schedule C of Bylaw#2022-02, and

WHEREAS

The Council concurs with the recommendation of the Finance Committee,

BE IT RESOLVED

The Rural Municipality of West River Bylaw approves the attached Schedule B and Schedule C as appendices to Bylaw# 2022-02.

CARRIED 7-0

→ MOTION#2022-76

Moved by Councillor John Yeo

Seconded by Councillor Sabrina Loughran

WHEREAS

On October 22, 2021, Atlantic Canada Opportunities Agency (the Agency) program combined the submitted applications for project number219509 (Bonshaw Community Center) with project number 219227 (R.J. Mutter Park), and

WHEREAS

the ICF –CCRF funding agreement Schedule 2, signed on March 10, 2022, enabled the Municipality to allocate funding to the eligible costs between the project's activities and expenses,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves reallocating \$100,000.00 of ACOA funding from Mutter Park Improvement Project to the Bonshaw Community Centre Upgrade Project in the approved Capital Budget of April 1,2022-March 31, 2023.

CARRIED 7-0

→ MOTION#2022-77

Moved by Deputy Mayor Robert Clow

Seconded by Councillor John Yeo

WHEREAS

The Council received the recommendations of the Planning Board and Finance Committees to include a review of the drafting and certain procedural and legal matters relating to the proposed Official Plan and Land Use Bylaw in the awarded contract according to Motion#2021-37, and

WHEREAS

The Council concurs with the recommendations of the Planning Board and Finance Committees,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts the proposed Drafting Review add-on to the Official Plan and Land Use Bylaw project contract according to Motion#2021-37 with SJ Murphy Planning & Consulting at the cost of \$29,900.00 plus HST (as per the attached proposal) and authorized the CAO to execute it.

CARRIED 7-0

→ MOTION#2022-78

Moved by Councillor Aaron MacEachern

Seconded by Councillor John Yeo

WHEREAS

Pursuant to Motion #2022-51, the Rural Municipality of West River granted the complete construction of the Bonshaw Community Cultural Center Improvement Project to Ridgeline Construction Ltd, and

WHEREAS

Pursuant to Motion #2021-55, the project admin approved the change order No. 1, and

WHEREAS

The Council received the recommendations of the Properties and Finance Committees to add this change order to the signed contract, and

WHEREAS

The Council concurs with the recommendations of the Properties and Finance Committees,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts adding the attached Change Order (CO#1) at the cost of \$57,394.00, including HST, to the Bonshaw Community Cultural Center Improvement Project signed contract and authorizes the CAO to execute it.

CARRIED 7-0

→ MOTION#2022-79

Moved by Councillor Shaun MacArthur

Seconded by Councillor Sabrina Loughran

WHEREAS

The Council received the recommendations of the Properties and Finance Committees to add a change order to the signed contract according to Motion#2022-37 to complete the project, and

WHEREAS

The Council concurs with the recommendations of the Properties and Finance Committees,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts adding the attached change order from Twins Landscaping at the cost of \$3,422.50 plus HST to the Legacy Playground Upgrade project (part of Gas Tax projects 57.1.1) and authorizes the CAO to execute it.

CARRIED 7-0

→ MOTION#2022-80

Moved by Councillor Shaun MacArthur

Seconded by Councillor John Yeo

WHEREAS

Pursuant to Motion #2021-99 and Motion# 2022-54, the Rural Municipality of West River granted the contract to East Coast Docks to upgrade the Inman Park ramp to provide easy wheelchair access to the beach, and

WHEREAS

The Council received the recommendation of the Properties and Finance Committees to accept the change order of replacing the existing steps with a ramp and increasing the safety of the existing sandstone path, and

WHEREAS

The Council concurs with the recommendations of the Properties and Finance Committees,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts adding the attached change order from East Coast Docks as an addition to the original contract of the Lloyd Inman Memorial Park Dock & Ramp Improvement (Gas Tax Project 58.1.1) at the cost of \$7,399.03 plus HST and authorizes the CAO to execute it.

CARRIED 7-0

→ MOTION#2022-81

Moved by Councillor Shaun MacArthur

Seconded by Councillor Aaron MacEachern

WHEREAS

Rural Municipality of West River submitted funding applications for Forest Enhancement Program - Forest Management Plan to the Department of Environment, Energy and Climate Action on Land on July 5, 2022, and

WHEREAS

The Council received the recommendations of the Properties Committees to sign the Forest Enhancement Program Agreement, and

WHEREAS

The Council concurs with the recommendations of the Properties Committees,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the Mayor and Chief Administrative Officer to sign the necessary contracts and documents of the Forest Enhancement Program Agreement on behalf of the Municipality.

CARRIED 7-0

Questions from the Audience

→ Nil.

● **Adjournment**

→ The meeting adjourned at 9:30 pm.

→ The next meeting will be on October 13, 2022.

HELEN SMITH-MACPHAIL _____

MAYOR

LAALA JAHANSHAHLOO _____

CHIEF ADMINISTRATIVE OFFICER