



## Rural Municipality of West River Event Committee Meeting Minutes

<b>Meeting No</b>	2023-02	<b>Time</b>	7:00 PM
<b>Session</b>	Regular - Public	<b>Date</b>	Wednesday, June 21, 2023
<b>Chair</b>	Helen Smith-MacPhail - Mayor	<b>Location</b>	Afton Community Centre
<b>Adaptation status</b>	Approved	<b>Contact Person</b>	Laala Jahanshahloo - CAO
<b>Attendance</b>	Mayor Helen Smith-MacPhail, Councillor Lillian MacCannell, Laala Jahanshahloo – CAO- Kelly Taylor - Administrative Assistant		
<b>Regret</b>	Councillor Shaun MacArthur		
<b>Guest</b>	Nil		

- **Call to Order**

Mayor Helen Smith-MacPhail called the meeting to order at 7:00 PM.

- **Adoption & Approval of Agenda**

The agenda was approved as circulated. It was moved by Councillor Lillian MacCannell and, seconded by Mayor Helen Smith-MacPhail, unanimously carried.

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Adoption of Previous Meeting's Minutes**

The minutes of May 31, 2023, Event Committee meeting were approved as circulated. It was moved by Mayor Helen Smith-MacPhail and, seconded by Councillor Lillian MacCannell, unanimously carried.

- **Recommendation Items**

- **EVT.23.02.1 - Finalizing Programs**

**Decision Type:** Action

**Status:** Recommended

**Description:**

The Committee reviewed the events and finalized the program as follows:

- 8:30 AM to 10:30 AM breakfast at Afton Community Center:
  - o The menu includes Pancakes, Sausage, Juice, Coffee, and Tea.
- 10:30 AM Planting Memorial Tree
- 1:00 AM to 4:00 Fun Day at Lloyd Inman Park:
  - o 2:00 PM Singing O'Canada and Cake Cutting Ceremony
  - o The program includes serving food (cake, hot dogs, juice, and water), music, and games.

▪ **EVT.23.02.2 - Invitations / Communications**

**Decision Type:** Action

**Status:** Referred

**Description:**

The Committee referred sending the invitation to the CAO for the following invitees:

- Heath MacDonald – MP Malpeque
- Mark McLane- MLA D16
- Peter Bevan-Baker - MLA D17
- Jenene Wooldridge - L'NUEY Executive Director

▪ **EVT.23.02.3 - Community Recognition Celebration**

**Decision Type:** Action

**Status:** Deferred

**Description:**

The Committee recommended combining the 150<sup>th</sup> anniversary of the PEI celebration with a Community Recognition Celebration and deferred the event planning to the next meeting in September.

• **Adjournment**

- Councillor Lillian MacCannell motioned to adjourn the meeting at 7:15 PM.
- The next meeting will be on June 28, 2023.

Helen Smith-MacPhail

Laala Jahanshahloo

Mayor \_\_\_\_\_

Chief Administrative Officer \_\_\_\_\_