



Rural Municipality of West River Event Committee Meeting Minutes

Meeting No	2023-03	Time	6:00 PM
Session	Regular - Public	Date	Wednesday, June 28, 2023
Chair	Helen Smith-MacPhail - Mayor	Location	Afton Community Centre
Adaptation status	Approved	Contact Person	Laala Jahanshahloo - CAO
Attendance	Mayor Helen Smith-MacPhail, Councillor Lillian MacCannell, Laala Jahanshahloo – CAO- Kelly Taylor - Administrative Assistant, Patricia MacFadyen		
Regret	Councillor Shaun MacArthur		
Guest	Nil		

- **Call to Order**

Mayor Helen Smith-MacPhail called the meeting to order at 6:00 PM.

- **Adoption & Approval of Agenda**

The agenda was approved as circulated. It was moved by Mayor Helen Smith-MacPhail and, seconded by Councillor Lillian MacCannell, unanimously carried.

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Adoption of Previous Meeting's Minutes**

The minutes of June 21, 2023, Event Committee meeting were approved as circulated. It was moved by Councillor Lillian MacCannell and, seconded by Mayor Helen Smith-MacPhail, unanimously carried.

- **Recommendation Items**

- **EVT.23.02.1 - Finalizing the Tasks Allocation**

Decision Type: Action

Status: Recommended

Description:

The Committee finalized the task allocations to ensure meeting the program's goals as EVT.23.02.1.

- **EVT.23.02.2 - Programs Confirmation**

Decision Type: Action

Status: Recommended

Description:

The Committee reviewed the invitees' RSVPs and the entertainment providers' responses. Afton Hall has been chosen as the rain-out location for the afternoon program.

- **Adjournment**

- Councillor Lillian MacCannell motioned to adjourn the meeting at 6:45 PM.
- The next meeting will be determined later.

Helen Smith-MacPhail

Laala Jahanshahloo

Mayor _____

Chief Administrative Officer _____