



Rural Municipality of West River Council Meeting Minutes

Meeting No	2025-23	Time	7:00 PM
Session	Regular - Public	Date	Thursday, January 23, 2025
Chair	Helen Smith-MacPhail - Mayor	Location	Afton Community Centre
Adoption status	Approved	Contact Person	Susan Morse - CAO
Attendance	Deputy Mayor Shaun MacArthur, Councillor Aaron MacEachern, Councillor Daniel Sud, Councillor John Yeo, Councillor Lillian MacCannell, Councillor Steve Pollard, Susan Morse – CAO, Ehi Itua – Administrative Assistant		
Regret	Mayor Helen Smith-MacPhail		
Guest	Nil		

- **Call to Order**

Deputy Mayor Shaun MacArthur called the meeting to order at 7:00 PM.

- **Adoption & Approval of Agenda**

The agenda was approved as circulated. It was moved by Councillor Lillian MacCannell, seconded by Councillor Aaron MacEachern, and unanimously carried.

- **Declarations of Conflict of Interest**

Nil

- **Delegation & Public Input**

Nil

- **Adoption of Previous Meeting's Minutes**

The minutes of December 19, 2024, Council Meeting were approved as circulated. It was moved by Councillor Daniel Sud, seconded by Councillor John Yeo and unanimously carried.

The minutes of January 9, 2025, Planning Board Meeting were approved as circulated. It was moved by Councillor Daniel Sud, seconded by Councillor John Yeo, and unanimously carried.

The minutes of January 9, 2025, Committee of Council Meeting were approved as circulated. It was moved by Councillor Aaron MacEachern, seconded by Councillor Steve Pollard, and unanimously carried.

- **Discussion Items**

- **WRC.2025.23.1 – Bonshaw Community Centre – Long Term Rental Request**

Decision Type: Action

Status: Referred

Background:

ICS.25.09.5

Description:

The Interim Community Services Committee recommended that Council accept a monthly rental fee of \$750 plus HST for a term of six months after which time the terms of the contract would be renegotiated and adjusted as needed. The Council referred the matter to the Chief Administrative Officer to prepare the contract accordingly. It was Moved by Councillor Daniel Sud, seconded by Councillor Steve Pollard and unanimously carried.

- **WRC.2025.23.2 – Solar Panel RFP Afton Community Centre – Hiring Contractor**

Decision Type: Action

Status: Motion Carried (5-0)

Description: Motion 2025-01

Moved by Councillor John Yeo, and **Seconded by** Councillor Aaron MacEachern.

WHEREAS

Pursuant to Resolution 2024-84 three companies responded to the Request for Proposal for Solar Energy System for Afton Community Centre, and

WHEREAS

This resolution bears the recommendation of the Committee of Council as discussed at a meeting held on January 9, 2025

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts the Proposal from Hansen Solar Energy LTD at the cost of \$75,645.00 plus HST and authorizes the Chief Administrative Officer to start the acquisition process.

- **WRC.2025.23.3 – Solar Panel RFP Bonshaw Community Centre – Hiring Contractor**

Decision Type: Action

Status: Motion Carried (5-0)

Description: Motion 2025-02

Moved by Councillor Daniel Sud, and **Seconded by** Councillor Lillian MacCannell.

WHEREAS

Pursuant to Resolution 2024-84 three companies responded to the Request for Proposal for Solar Energy System for Bonshaw Community Centre, and

WHEREAS

This resolution bears the recommendation of the Committee of Council as discussed at a meeting held on January 9, 2025

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts the Proposal from Hansen Solar Energy LTD at the cost of \$56,014.20 plus HST and authorizes the Chief Administrative Officer to start the acquisition process.

- **Information Items**

- **WRC.2025.23.5 – Mayor’s Report**

Decision Type: Information

Status: Deferred

Description:

Due to unforeseen circumstances, Mayor Helen Smith-MacPhail was unable to attend the meeting.

▪ **WRC.2025.23.6 – CAO's Report**

Decision Type: Information

Status: Received

Description:

The CAO gave the following report to Council:

- Office Update: Staff have been implementing a process know as SCRUM to better prioritize and manage tasks. Council reviewed the current tasks that staff are actively working on.
- Civonus Project: Participation in the Civonus Project has been lower than expected. Civonus is working closely with office staff to boost participation and refresh the process. Feedback from participants indicates that the platform is cumbersome, which may be a contributing factor to the low participation rate.
- Upcoming Events:
 - January 26 - Skate at APM Centre 2:00 PM -3:00 PM
 - January 31 - Open House at FPEIM
 - February 4 - ICS Meting – 7:00 PM
 - February 8 & 9 - Sleigh Rides at Pott's. Peter Bevan Baker MLA for New Haven/Rocky Point is sponsoring one of the Saturday rides
 - February 13 - Planning Board 6:00 PM.
 - February 13 - Committee of Council 7:00 PM
 - February 27 - Council Meeting

Councillor John Yeo reminded the committee about the Bonshaw WI Community Tea, scheduled for January 25 at 11:30 AM.

▪ **WRC.2025.23.7 – Signing Documents**

Decision Type: Information

Status: Received

Description:

Council was presented with documents for signing.

- **Questions from the Audience & Public Input**

Council heard from Ruth DeLong. She expressed her appreciation for the 2025 Winter Newsletter and commended Council and CAO. She shared that community members were particularly excited about the newsletter's announcement regarding the new playground installation. Residents suggested adding a basketball net and a space for ball hockey, believing these additions would be great for the community.

- **Meeting Closed**

At 7:24PM Councillor Steve Pollard, motioned for the meeting to be closed. It was seconded by Councillor Aaron MacEachern and unanimously carried.

- **In Camera Items**

- **WRC.2025.23.8** - Pursuant to the Municipal Government Act Section 119(1)f

- **Meeting Opened**

At 7:45PM Councillor Aaron MacEachern, motioned for the meeting to be opened. It was seconded by Councillor Lillian MacCannell and unanimously carried.

- **Adjournment**

- Councillor Aaron MacEachern to adjourn the meeting at 7:45PM.

Helen Smith-MacPhail

Susan Morse

Mayor _____

Chief Administrative Officer _____