



Rural Municipality of
WEST RIVER

Job Description: Parks and Recreation Maintenance Worker

Location: Rural Municipality of West River, PEI

Employment Type: Seasonal / Part-Time

Wage: \$16.00 - \$17.00/Hr (30 Hours – Week)

Reports To: Community Services Manager / CAO

Position Summary

The Rural Municipality of West River is seeking dependable and hard-working Parks and Recreation Maintenance Worker to assist in the upkeep and beautification of municipal parks, trails, recreational facilities, and public spaces. This position is essential to maintaining a clean, safe, and welcoming environment for residents and visitors alike.

Key Responsibilities

- Perform routine maintenance of parks, sports fields, playgrounds, and trails, including mowing, trimming, litter collection, and repairs.
- Set up and take down equipment for community events and recreation programs.
- Maintain cleanliness and functionality of public washrooms, picnic areas, and garbage/recycling stations.
- Inspect park infrastructure (benches, signage, pathways, etc.) and report safety issues or needed repairs.
- Operate landscaping equipment such as lawnmowers, trimmers, and small utility vehicles.
- Assist with minor facility repairs, painting, and general upkeep.
- Support special events or recreation programs as needed.
- Follow all municipal safety procedures and protocols.



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Qualifications

- Experience in groundskeeping, landscaping, maintenance, or similar roles is an asset.
- Ability to safely operate tools and equipment used in park maintenance.
- Good physical condition with the ability to perform manual labor (able to lift 50 pounds) and work outdoors in various weather conditions.
- Strong work ethic, reliability, and ability to work independently.
- Reliable transportation.
- WHMIS and First Aid/CPR certifications are assets (or willingness to obtain).
- Clear Criminal Record Check may be required.
- Applicants must be students between the ages of 15 – 29 years and enrolled in school for the 2025-26 school year.

Work Conditions

Outdoor work in various weather conditions across municipal parks and recreational areas. May include early mornings, weekends, or flexible hours depending on program and event schedules.

Physical role involving lifting, bending, standing, and walking for extended periods.

To Apply

Please send your resume and cover letter to **cservices@westriverpe.ca** by **May 31, 2025**. Only those selected for an interview will be contacted.