

**Rural Municipality of West River, Prince Edward Island**  
**A Bylaw to provide for entering into an Agreement regarding Shared Services**  
**Bylaw # 2025-01**

**BE IT ENACTED** by the Council of the Rural Municipality of West River as follows:

**1. Title**

- 1.1. This bylaw shall be known and cited as the “Shared Services Bylaw.”

**2. Authority**

- 2.1. Subsection 138.(1) of the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1., enables Council to enter into an agreement, if authorized by bylaw, with another Council for the provision of any service which each has the power to provide within its own boundaries.
- 2.2. Pursuant to subsection 138(2) of the Act, the agreement referred to in 2.1 shall be in writing and shall set out the terms and conditions that apply to the agreement.

**3. Application**

- 3.1. This bylaw applies to Council. It enables Council to enter into an agreement with another Council for the sharing of services.

**4. Definitions**

- 4.1. “Act” means the Municipal Government Act.
- 4.2. “Chief Administrative Officer” or “CAO” means the administrative head of the Municipality.
- 4.3. “Council” means the mayor and other members of the council of the Municipality.
- 4.4. “Councillor” means a member of council other than the mayor.

**5. General**

- 5.1. The Council may enter into an agreement with the municipalities listed in Schedule ‘A’ for the purpose of sharing the services noted.
- 5.2. This bylaw shall come into force and take effect immediately upon approval.

**6. Effective Date**

- 6.1. This Shared Services Bylaw, Bylaw# 2025-01, shall be effective on the date of approval and adoption below.

**First Reading:**

This Shared Services Bylaw, Bylaw# 2025-01, was read a first time at the Council meeting held on the 3rd day of March, 2025.

This Shared Services Bylaw, Bylaw# 2025-01, was approved by a majority of Council members present at the Council meeting held on the 3rd day of March, 2025.

**Second Reading:**

This Shared Services Bylaw, Bylaw# 2025-01, was read a second time at the Council meeting held on the 27th day of March, 2025.

This Shared Services Bylaw, Bylaw# 2025-01, was approved by a majority of Council members present at the Council meeting held on the 27th day of March, 2025.

**Approval and Adoption by Council:**

This Shared Services Bylaw, Bylaw# 2025-01, was adopted by a majority of Council members present at the Council meeting held on the 27th day of March, 2025.

**Signatures**

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**Mayor** (signature sealed)

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**Chief Administrative Officer** (signature sealed)

This Shared Services Bylaw adopted by the Council of the Rural Municipality of West River on 27th day of March, 2025 is certified to be a true copy.

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**Chief Administrative Officer Signature**

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**Date**

### Schedule 'A'

**Note:** this Appendix forms part of the bylaw and may only be amended in accordance with Part 5 Division 2 of the Act.

Partnering Municipality	Shared Service
Rural Municipality of Kingston	Planning and development services Bylaw enforcement Clerical Services Legal Services
Rural Municipality of Miltonvale Park	Planning and development services Bylaw enforcement Clerical Services Legal Services