



Rural Municipality of  
**WEST RIVER**

**For Office Use Only**

Date received: \_\_\_\_\_

Application fee

\$

Paid ☐

# After-School Program Admission Application

*Please Print*

Afton Imagination After School Program

License #L4655

**Student Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

(Circle preferred name)

Last Name

Given Names

Day/Month/Year

**Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Applicant lives with:** Both Parents ☐ Parent 1 Only ☐ Parent 2 Only ☐ Shared Custody ☐ Guardian ☐

**Emergency Contact** (If unable to reach parents)

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Parent 1/Guardian Contact**

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Cell:** \_\_\_\_\_

**Workplace:** \_\_\_\_\_

**Business Phone:** \_\_\_\_\_

**Parent 2/Guardian Contact**

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Cell:** \_\_\_\_\_

**Workplace:** \_\_\_\_\_

**Business Phone:** \_\_\_\_\_

**Medical Information** Please list any physical restrictions and particulars of child's health that should be noted

\_\_\_\_\_  
\_\_\_\_\_

**Allergies:** \_\_\_\_\_

**Epipen Required:** Yes ☐ No ☐ **Health Card Number:** \_\_\_\_\_

**Doctor:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

### Terms of Admission:

1. Children that are accepted into The Rural Municipality of West River's After School Care Program (the Program) must be considerate of others and understand that we have a zero-tolerance rule for rudeness, roughness and/or any form of poor conduct.
2. Admission to The Program will be given on an individual basis by consideration of Municipal Management.
3. The Rural Municipality of West River (the Municipality) reserves the right to accept or reject this application and also to request the withdrawal of any child if, in the opinion of the Director, this action is deemed prudent.
4. The Municipality reserves the right to make such rules and regulations in the operation of The Program, as it deems appropriate, and it is a condition of attendance that these rules and regulations be observed at all times.
5. It is the parent's responsibility to keep the information on this form up-to-date. Please inform the Municipality of any changes to this Application for admission or specifics pertaining to your child as soon as possible.
6. The Municipality depends upon prompt payment of fees for operating expenses. Should fees remain outstanding after the due date, the Municipality reserves the right to cancel enrollment and/or take action as deemed necessary to collect fees. Any and all fees are non-refundable and non-negotiable. Deposits will be applied to the last month of tuition after 6 months of enrollment in our program. The Municipality requires one month's written notice to withdraw from the program.
7. The program runs from 2:30 to 6:00pm daily. Children will be met at their bus by Program Staff and escorted into the Afton Community Centre. The Program follows the Public Schools Branch weather closures, therefore, they close – we close.
8. All parents are to read our "Parent Handbook" available at [www.westriverpe.ca](http://www.westriverpe.ca) to become familiar with the policies and procedures specific to our operation.
9. The Municipality requires all parents to treat the staff, children and other parents with respect and dignity at all times.

### I/We have read and understand the Terms of Admission.

Dated this \_\_\_\_\_ day or \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Parent 1/Guardian

\_\_\_\_\_  
Signature of Parent 2/Guardian

\_\_\_\_\_  
Print Name of Parent 1/Guardian

\_\_\_\_\_  
Print Name of Parent 2/Guardian

I give permission for my home phone number and child's name to be used on a class friends list ☐

I give permission for my child's image to be used for advertising purposes and/or place on our website ☐

Attendance:

☐ After School – Commencing: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Day/Month/Year

I would like my child's homework done during the after school program.

Please note we will provide a quiet environment, but parents are to check and make sure that it is done to your standards. Yes ☐ No ☐